



“The Key” San Gabriel Valley District Newsletter



President’s Message—Gina Morales (562) 405-4461



Salutations San Gabriel Valley District!

June is here and the changing of officers is now OFFICIAL. Welcome SGVD 2024-2026!

I am excited and nervous to be able to serve our district in this capacity. Every president has ideas and goals and I am no exception. I am beyond excited to be able to share the many ideas I have and also to update the work that we all do. Nervous, as to will all these ideas and updates not only be accepted but utilized and moved forward.

We are a team, 25 clubs to make one District, 1000 members STRONG. We are capable of anything. I encourage every single one of you to learn about your district, to become active, and grow leadership. For those that know about district, are active within district, and have taken on leadership roles, I ask that you become a mentor to those that need the assistance. To lead by example, the new administration will be setting up monthly Q & A's to make sure that all officers of each club know the procedure, protocol and expectation that goes with their position.

Let's look to the future with optimism, knowing and believing that we are in charge, we make the decisions and we will put in the work to make it a success.

While on break, read your club yearbook, read SGVD yearbook and should you have some time, CFWC yearbook. As told by my mentor, Ms. Mavis Hansen, almost every question you have can be answered by reading the yearbook.

Take the dark months to reset and revive. We, the members of the General Federation of Women's Clubs shall continue to strive as one of the oldest women's volunteer organizations, that seeks to build global communities where people unite in diversity and dedicate their service to changing lives. GFWC celebrates the engagement of people of all backgrounds and believes in fostering an inclusive, equitable climate and culture where community members can thrive.

"Good Thoughts Good Words Good Deeds"

Gina Morales



Vice President, Dean of Chairwomen—Denise Jackman (424) 237-9266

Such an incredible experience CFWC Convention is!



As your newly elected 1st Vice President, I had the opportunity to attend the CFWC Convention in San Jose last weekend. We left at 4:00 am to attend the first session that started at 1:00 pm to review and vote on the proposed Bylaws. The proposed Bylaws were important enough that we thought that it was important to make sure we were there for the deadline to vote. Alas, the Bylaw to remove the Area Vice President (and their vote) was defeated! Due to the vote, we will have them for another term. The only thing passed was the deletion of many resolutions that may come

back next year after they have been updated.

I look forward to working with Wendy Curran in this new term as 1st Vice President of CFWC.

This term, we will be meeting once a month via Zoom on the second Thursday of each month at 7:00 p.m., (yes, the night before our general meeting) and getting to know one another better. I am fairly new to the district so I would like to learn more about each of your clubs. I will help to equip you with information you need to make amazing reports at the end of the year. All local clubwomen and District club women are invited and encouraged to attend the Zoom meeting each month. I will be contacting you by email to invite you to our “Chairwoman Information Meeting” where you and your president will be invited to learn about new opportunities and how to lead your chair women at the local club level.

So, buckle up and let us get going on this amazing term!

Third Vice President—Convention- Abbey Howell (909) 348-3779

Hello Sisters & Brothers in Federation,

We have worked long volunteer hours for many months. Now it's time to relax and enjoy our families for a couple of months. The San Gabriel Valley District will go dark from July - August and reconvened on September 13, 2024 at which time you will be presented with information to vote on the 69th Annual SGVD Convention. In the meantime, enjoy your summer and have lots of fun!



Abbey Howell-3rd Vice President/Convention





SGVD Financial Team

Shari Kovach (909) 761-4983 Yvette Romo (626) 253-7446



For many of you, your fiscal year has just ended or is about to. Summer is a good time to do the state and federal filings. Here is the checklist of what you should file:

DUE DATE for all submissions: 15 th day of 4 th month of fiscal year (example – fiscal year ends April 30, filing deadline is August 15.

Forms to File:

- Federal 990 (990n) – Federal Return Can be filed electronically for free
- CA199 (199n) – State Tax Return Can be filed electronically for free
- CA SI-100 – Statement of Information File every other year, can be 5 mos. early
- CA CT-TR-1 – Annual Treasurer’s Report
- CA RRF-1 – Annual Registration Renewal File with CA CT-TR-1/fee \$25

I keep a worksheet in my nonprofit filings folder to make the process easier. It has the District’s EIN and Corporation number, club address, etc. That way I don’t have to dig up that information each time I’m filling out the various forms. If you think this might be useful, I’ve attached a downloadable copy of the worksheet in MS Word format.

Most clubs use Cash-basis Accounting (one of the boxes on the Annual Treasurer’s Report CA-CT-1). If you have receivable; payable; or prepaid accounts, your books are set up on Accrual-basis. If you pay bills as they come in, you are Cash-basis.

Be sure to accurately record your Club’s Assets. That is anything that can be liquidated for cash and includes cash in the bank, savings accounts, money market accounts, and CDs. This should be a breeze if you’ve kept the clubs accounts up to date.

Need help? Email me. Working together, we can all make the jobs of the Club Financial Teams easier and sometimes fun.

Your SGVD financial team (Yvette Romo, Financial Secretary, and Shari Kovach, Treasurer) have big plans for the Financial Team Forum that will start in the Fall. Please sign up to be part of the forum by emailing me. Put Financial Team Forum in the subject. Also, please also share your suggestions and ideas on how we can make this a successful project with us.

Shari Kovach, SGVD Treasurer skkovach99@gmail.com

Yvette Romo, SGVD Financial Secretary ymromo4@gmail.com





Recording Secretary - Nancy Krueger (562) 846-5832

Dear Federated club membership,

The start of the 2024-2026 fiscal year has started and we are in the positive frame of mind to have a successful experience as Federation volunteers in our elected and assigned duties. Please add my contact information listed to your email and phone lists.

Recording of your Club's business is essential not only for legal reasons, but for history and celebrations remembered. Please refer to Robert's Rules of Order and your club By-Laws and Standing Rules for basic responsibilities as a Recording Secretary. Get together with your President and develop templates and expectations, accurate email addresses and using as less of paper as possible. Have fun, stay positive and look forwards to workshops and Zoom conversations for question and answer hour. Questions and comments can be submitted ahead of these meetings to be possibly discussed. Instructions on that soon. Log into the GFWC Member Portal to view the new Logo that can be used. You can do it!

Corresponding Secretary - Rosette Clippinger (909)525-8828



I am honored to join SGVD President Gina Morales Executive Committee to serve as corresponding secretary.

Part of my duties is to conduct all correspondence delegated by the President and shall keep a correct list of Federated Clubs, District Officers, District Chairmen, and Standing and Special Committees. All the data and the State procedure will be compiled in the District Yearbook ready by September.

More than anything else I am here to keep you connected, applaud your successes and to send you encouragement and handle correspondence to help all of you for a productive year.

Looking forward to a great year!



Parliamentarian's Corner

SGVD Co-Parliamentarian Cruz Baca

Hello! Members/Sisters,
Want to say that it will be an honor to serve and Co-Chair the Parliamentary position this term with Patsy Wilson. Thank you to President Gina Morales for considering me. Together we will move SGV District forward. More to come, have a wonderful, fun filled Summer.
In Sisterhood, Cruz



SGVD- Co-Parliamentarian Patsy Wilson



I had a wonderful time at the San Gabriel Valley District's 68 th Annual Convention. The bells were ringing, cheers rain out, and first-timers joined in from the beginning.

The Parliamentarian's duties related to the District Bylaws were completed according to the rules and regulations of the body.

I have learned over the years that; not all messages need to persuade the club member to take a specific, desired action. One should build goodwill by being personal and optimistic. According to Roberts Rules of Order, The Parliamentarian should prior to the vote, get to know its voting club members, provide all the information related to the changes in the bylaws and that it is best the message be conveyed using the direct plan.' I am happy to say that being the substitute parliamentarian was gave me an opportunity to use the you-viewpoint which concluded in a friendly close. A motion was made to accept the bylaw changes by unanimous consent; there being no objections the motion was adopted. I welcome and wish the next San Gabriel Valley District (SGVD) administration progress and success.

Special Announcements

San Gabriel Valley District (SGVD) 2024 Annual Convention Special Program Awards Presentation – Patsy Wilson

What a special time! The San Gabriel Valley District surpassed expectations at its 68th Annual Convention!

On Saturday afternoon April 27, 2024, I had the privilege presenting the awards for the District's special programs. The assigned chairs on the team were: Arts & Culture, Patsy Wilson; Civic Engagement and Outreach, Grace Rodriguez; Education & Libraries, Esthela Torres de Siegrist; Environment, Floretta Sheppard; Health & Wellness, Nancy Krueger. Each chairman was there to individually welcome the clubs. for outstanding service and dedication. Each winning club was presented with and accepted a beautiful certificate with joy and transparency.

You may be interested in knowing that, 'Overall the participation was 100%.

2024—Academic Scholarships

Chairwoman Raphael H. Plunkett (Edited)

The San Gabriel Valley District awarded our 2024 Academic Scholarships on May 28, 2024 at West Covina High School during the Senior Awards Ceremony.

Chairwoman Raphael Plunkett met with school counselor, Kristin Kajikawa and was seated with her husband Joe in the Presenter section. She was scheduled to present third, but the fire department hadn't shown up, so she presented earlier than scheduled.

Samantha Guerra

Captain of Water Polo
AVID member
Ntl English Honors Society
Runs a small business
ASB fundraiser
College goal - pursue Liberal Studies



Maya and Samantha were thrilled to have Raphael read some of their highlights and they were happy to get the certificates.

Maya Reyes

Key Club
AVID member
Ntl English Honors Society
Peer counseling
Works part-time
College goal - pursue Animal Science/Biology

Samantha got a commemorative certificate, as she and her mother will attend the SGVD ceremony on June 14. We'll give her the official certificate June 14.

Maya will not be able to attend on June 14, so Raphael gave her the official certificate, with approval from Madam President Howell.

Photos (courtesy of Joe Plunkett our stand in photographer). SGVD did a really good thing tonight Ladies! It was great to hear the awardees be cheered on by their peers. Raphael



Help Wanted - Your SGVD Needs Volunteers!

The time has come and your help is needed. For years the district has been recycling its chairman and we've come to a point where we can no longer do this. Our district should be represented by our 25 clubs. To have a few members from the same club take on many roles is unacceptable. We currently have 882 members, filling this list should not be this hard.

District Chairwomen and Committees

(These positions require report writing and contest chairpersons, all chairmen are required to be ratified. Chairmen are required to get (3) judges to read reports.)

Advocates for Children
Communication & Public Relations
Civic Engagement & Outreach
Domestic & Sexual Violence Awareness
Education & Libraries
Environment
Fundraising Yvette Romo
Health & Wellness
Leadership & LEADS Yvette Romo
Membership Terri Cardenas
Women's History & Resource Center

District Committees Chairwomen

Arts & Culture

- Craft Contest
- Creative Writing Contest
- Music Competition
- Photography Contest

Communications - Denise Jackman

- SGVD Webmaster - Denise Jackman
- Facebook Administrator - Denise Jackman, Gina Morales
- Club Newsletter Contest—Carol Stein
- District Newsletter Editor – “KEY” - Denise Jackman

Administrative Chairperson

(These are generally appointed positions)

Amenities and Protocol
Sergeant at Arms
District Flyer Programs and Brochures
Birthday Care & Concern
Chips for Kids
Citizen of the YearLinda Moakler
Club Member of the Year Cheryl Linnborn
Credentials Beverly Clifton
Registrar
Kindness Angel
Lost & Found
President's Book
President's Aide
District Reservations
Resolutions
Spiritual Values
Timekeeper Angie Courier

District Committees

Bylaws - Cruz Baca & Patsy Wilson
Membership - Terri Cardenas
Convention - Abbey Howell
Club Rental Emporium - Cheryl Alberg



What is your Club Doing??

Send us your articles! We want to highlight what you are doing and tell everyone about it.

Submit your Club articles to Denise Jackman

DeniseLJackman@gmail.com

Have an AD or Flyer for your event?

\$10.00 per flyer or pay \$100 for the year

Send payment to 1142 S. Diamond Bar Blvd. #861 Diamond Bar, CA 91765

Email the Flyer to DeniseLJackman@gmail.com

San Gabriel Valley District

Proud Member California Federation of Women's Clubs

and General Federation of Women's Clubs

Contact Information

Mailing Address: 1142 South Diamond Bar Blvd. #861, Diamond Bar, Ca 91765

WWW.SGVD.ORG

WWW.CFWC.ORG

WWW.GFWC.ORG

Facebook—@SGVD

Facebook Group— GFWC-San Gabriel Valley District

Special Note: For US Mail Subscriptions September 2024 to June 2025, please provide:

list of names, addresses and check made out to:

SAN GABRIEL VALLEY DISTRICT CALIF FERERATION OF WOMEN'S CLUBS

and mail to KEY Editor:

Denise Jackman— 1142 South Diamond Bar Blvd. #861, Diamond Bar, Ca 91765





June 2024 Newsletter

Return to:
Key Editor

Denise Jackman
18751 Marimba Street
Rowland Heights, CA 91748

ADDRESS CORRECTION REQUESTED— Timely Mail—Please Rush

