2025 SAN GABRIEL VALLEY DISTRICT CLUB REPORTS

REPORTS <u>DUE FRI., JAN. 9, 2026</u> at the District Birthday Council Meeting.

Choose ONE:

1. **Turn in ONE paper copy of all reports <u>OR</u>**
2. **Turn in to the DROPBOX online**

ALL FORMS ARE ON THE SGVD.ORG WEBSITE – UNDER "RESOURCE PAGE" – "CLUB REPORTING WRITING"

Use the "In-Kind Donations" list to estimate the value of items.

Use the "Find Where to Report It" link to find where you should report a particular project.

Use the Club Award Report Form – *fillable pdf* **<u>or</u>** *word doc* – to report in the categories listed below.

Use the "*Club Size for reporting*" to fill in the *"# of Club Members (as recorded in 2025-26 CFWC Yearbook)"*

Fill in the rest of the top portion of the report. District is San Gabriel Valley. Area is B. List the category above the line that says "GFWC Special Program, Community Service Program, Advancement Plan, ESO"

Example: <u>ADVOCATES FOR CHILDREN</u>

Write a brief descriptive paragraph of your club on each report. This paragraph can be copied & pasted on all reports. The **<u>Statistic Header</u>** below must be included for each project described in the report:

Project Title: _____ Hours_____ Donated $_____ In Kind _____

<u>CATEGORIES</u>

- ADVOCATES FOR CHILDREN
- ARTS & CULTURE
- CIVIC ENGAGEMENT & OUTREACH
- COMMUNICATION & PUBLIC RELATIONS
- DOMESTIC & SEXUAL VIOLENCE AWARENESS PREVENTION
- EDUCATION & LIBRARIES
- ENVIRONMENT
- FUNDRAISING
- HEALTH & WELLNESS
- LEADERSHIP
- LEGISLATION & PUBLIC POLICY
- MEMBERSHIP
- WOMENS HISTORY & RESOURCE CENTER

USE THE DROPBOX LINK SENT TO YOU BY DENISE JACKMAN

<u>SAVE YOUR REPORTS</u> – NAME EACH ONE OF THEM WITH YOUR CLUB NAME-2025-CATEGORY TO MAKE THEM EASY TO ACCESS/FIND. SAVE ALL OF YOUR REPORTS, INCLUDING THE GFWC AFFILIATE DATA FORM & THE **<u>REQUIRED</u>** STATISTICAL FORM. SAVE THEM TO A FOLDER. SAVE/SEND THIS FOLDER TO THE DROPBOX.

QUESTIONS? CONTACT DeniseJackman4@GMAIL.COM OR 424-237-9266

Updated 6/12/25