CLUB NEW & LATE PAYING MEMBER FORM

JUNE 1st - DECEMBER 1st

What happens when members pay dues late and new members join now? This CFWC form will be used by the clubs for new and late paying members. Every club shall remit dues monthly to their District Financial Officer using this **New & Late Paying Member Dues Form along with** the members' names and contact information on a separate sheet. The District Financial Officer will forward **ONLY** the District Remittance Form and the New & Late Paying Member Dues Form to the CFWC Financial Secretary. *The member(s) information will be kept by the District.*

DECEMBER 1st - MAY 1st

There have been questions as to why CFWC & GFWC dues are not paid after December 1st through April 30th. CFWC Bylaws, Article IX (Annual Dues) Section 9.3(C) states:

> *CFWC District Treasurers shall forward GFWC and CFWC new and late paying dues to the CFWC Financial Secretary by the 15th of each month from May through December.*

The CFWC Financial Team finalizes record-keeping from January through April and closes the books. Each Financial Team member has duties to complete, including preparing for the upcoming year.

Even though CFWC does not accept payment of CFWC/GFWC dues for new or late-paying members during this time period, this does not mean that the Clubs and Districts cannot accept the dues. They can, but will need to hold them until they can be paid beginning May 1st.

NOTE: At any time if the District/Club President or Financial Officer changes, immediately notify CFWC Financial Secretary so we can update our contact information.

Should you have additional questions, please contact me.

Toby Kahan, CFWC Financial Secretary 2026-2028
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