

Building our success as Federated Sisters Through Strength, Diversity and Joy!



March District Calendar

Mar.4: Executive Committee Vita Restaurant Committee Meeting Mar.7: SGVD Arts & Photo Contest Set-up Covina Clubhouse 8 AM-4 PM Mar.8: Spring Council, Music Competition, Art and Photos Contest, Covina Club 9:30 AM – 1:30. Business Board Meeting –Nominees from floor accepted. Voting Session Held for 2024-2026 New Officers. Deadline to submit: Club Member & Citizen of the Year entries to Chairpersons. SGVD – Convention Registration and Club Checks Due, submit to Cheryl Linnborn, District Presidents Scrapbook pages due, submit to Laura Schano March 19:Tuesday Parliamentary Affiliate Group, Baldwin Park WC. 10 am sharp. All are invited.

Special Note: For US Mail Subscriptions Sept. 2023 – Jun. 2024, list of names, addresses and checks made out TO SAN GABRIEL VALLEY DISTRICT CALIF FERERATION OF WOMEN'S CLUBS need to be mailed to KEY Editor. Thank you in advance!!! Terry Perkins 735 Windwood Drive Walnut, Ca. 91789

Presidents and 1st Vice Presidents receive an email copy and are asked to

share with their members. The District calendar, events and ideas for activities are in every copy of the KEY. Club events are noted in the KEY through the ads. The KEY helps all members stay in touch with San Gabriel Valley District.



Executive Board Messages

President's Message Abbey Howell...(909) 348-3779...abbshowell@yahoo.com

Dear Sisters in Federation,

I find myself returning to this same Presidents message of "RESPECT" that was written a year ago. I asked each member to take the time and research the true, real definition of the word. I do find value in providing information, here we go again!

Respect -- A feeling of deep admiration for someone, or something <u>elicited</u> by their abilities.

Protocol -- The official procedure or system of rules governing affairs of state or <u>diplomatic</u> occasions: The courtesy of ones Protocols forbids the practice of rule breaking.

Leadership -- Leaders need to understand and respect the people on their team as individuals, And to know how to bring out the best in them as they work together for the unity of <u>Federation</u>. One must recognize their limitations! Not everyone is meant to Lead.

A moment of reflection, every Leader should ask this question: How does our organization view itself and what impact have I made? Based on having made a <u>decision</u> that was impactful to others within the organization; was it a make-or-break decision moving forward.

NOTE to March Madness

- San Gabriel Valley District Spring Council Program & Business Board Meeting held at the Covina Woman's Club 9:30 AM to 2:30 PM – Preregistration required. Lunch cost \$25.00 March 8, 2024
- Enjoy and Vote at the Art & Photo Competition that will be held that same day, March 8, 2024
- Clubs are encouraged to donate to the Raffle Drawing, your choice: Gift Basket, Gift Cards, Money Frame valued at \$50.00
- Credential Delegate Cards are due: March 8, 2024
- 2024-2026 Election of District Officers will take place at the March 8, 2024 Meeting
- SGVD 68th Annual Convention Registration & Meals Form due date: April 5, 2024
- Room Reservations Cutoff date: March 19, 2024 DoubleTree by Hilton, Pomona CA.
- Daylight Savings March 10th Spring Forward
- Happy St. Patrick's Day March 17th
- First Day of Spring March 19th
- Enjoy Easter March 31st

Thank you, Abbey Howell



1st Vice President Message Terry Perkins...H-(909) 895-7710...perkinstlee@gmail.com

March is here already. We will change to Daylight Savings time March 10th, celebrate St. Patrick's Day on March 17th, Easter on March 31st. I hope many of you will be attending the SGVD Spring Council on March 8th, where we will hear the 9 Music Scholarship participants be able to view the submitted artwork and photography of members and students plus for the Best in Show. It is my favorite meeting of the year!!

We will be voting for our new Executive Committee Offices at this meeting. So, if you are a Board member you want to be there to cast your vote.

Also, hopefully many of you will consider attending the San Gabriel Valley District Convention April $25^{th} - 27^{th}$. We will be honoring our Clubwomen of the Year and our Citizens of the Year. Convention is a wonderful time for us as a district to get together to share ideas and experiences. We hear wonderful speakers; discover which clubs won awards for Report Writing, shop and enjoy each other's company and celebrate what we've accomplished.



2nd Vice President Message Guadalupe Diaz...lupe6diaz@gmail.com.562-706-5586

Federated Sisters and Bothers

Hello Federated Sisters and Brothers,

I hope you all had a wonderful Valentine's Day with friends and family. A special thank-you to all the clubs that turned in a membership report. I received 14 on time and two were late which makes a total of 16 membership reports.

I have great news SGVD is now 1,208 members strong. You are all amazing! Continue with your recruitment efforts. Our last chance to increase our membership count will be in April at the San Gabriel Valley District 68th Annual Convention 2024. This will end our administration. So let's go full force to bring in more members.

Regular communication with members is essential to retaining them. Clubs should have a system in place to provide members with updates on club activities and events. This can include email, newsletters, social media updates, or text messages. Even the old fashion phone call can keep everyone connected.

It is everyone's responsibility to help bring in new members. We need to keep in mind that the three most important words are: **Recruitment, Retention** and **Recognition** and the most important word of this is **Retention** because we want to keep our members. Always remember to treat every member with **Dignity** and **Respect**.



3rd Vice President Message Gina Morales...emwc.ginamorales@gmail.com...626-371-4055

Salutations,

One month away from our annual convention. You know I'm excited!

"Honor the Past, Celebrate the Present, Embrace the Future"

There is still time to rally your members! Presidents, make sure that each of your members has received The Call and has all the information needed to attend. Do you have members, without email, maybe they were unable to attend your last meeting? Give them a call and keep them updated.

Before you turn in your convention packets, make sure all names are spelled correctly, the meals are checked off and you have the emergency form in individual sealed envelope. Remember individual checks are payable to your club and your club with submit the full amount to "San Gabriel Valley District" with a club check.

There is an increase of price to late registrations, please do your best to turn in on time.

Most importantly, if your delegate cards are filled out and signed, please turn them in at Spring Council or make site the credentials team receives via mail or drop off.

I look forward to spending time with each of you. See you there!

Special Request

Hello everyone,

Please bring your opportunity basket, gift cards, money frames to Spring Council on March 8th. The value of the gift should be \$50.

If you are not able to bring your item to Spring Council, please email me at <u>hogenauersue@gmail.com</u> so we can make arrangements for picking it up. I would like to have the items before Convention so that Sharon Altman and I will be able to have them numbered and ready to go for the first day or Convention on April 26.

Thank you, Sue Hogenauer

YEARBOOK CORRECTIONS

Laura Schano new email" Lauraschano@gmail.com



SGVD Committee Chairmen Messages

Advocates for Children Vivian Reyes...aginuzv@aol.com...626-827-7457

I would like to "Thank You all" who turned in a report for Advocates for Children. It was amazing to read your reports and have them judged. It is going to be a pleasure to present certificates to those clubs, who will be getting awards at the San Gabriel Valley District Convention on April 26 – April 27, 2024. You all did an outstanding job and will be recognized for all your hard work, your contributions and for the time you and your members dedicated to the Advocates for Children.

Some of the projects that clubs were participating in: Care for Foster Parents & Foster Children, The Red Scarf Project, A Safe Place for Youth, CHIPS for Kids, End Human Trafficking, Youth Leadership Programs, Group homes, Adopt Families, Shoes that Fit, Police & Fire Department Explorer programs, For the Love of Books, Family Promise & Helping Families, Ronald McDonald House, CASA Court Appointed Special Advocate, Spark of Love Toy Drive, and Heifer Project International. All these and more benefit children.

Please pat yourself on the shoulder for a job well done....

It's a new year, so please start or continue to work on your projects for this year. You all make a difference. If you would like to see what projects or want to start a new project that falls in the Advocates for Children, please go to <u>www.cfwc.org</u>, Report Writing, Where-to-Report Guide. This will show you a list of all the projects that you can participate in and what category they fall in.

It has been a pleasure to work with all of you.

Art Contest Terry Perkins...perkinstlee@gmail.com...909-895-7710

The information (directions and forms) are in the SGVD yearbook -pages 51-56. It's not too early to urge members to submits works or to go to your community schools and request student art and photos. If you have any questions, please email or call me.

It's not too early to urge members to submits works or to go to your community schools and request student artwork.

Art Contest is March 8, 2024. Artwork is turned in March 7,2024 Covina Women's Club 9 Am to 12 noon

Photography Contest Sue Hogenauer...hogenauersue@gmail.com...909-379-8613

The information (directions and forms) are in the SGVD yearbook p.78. It's not too early to urge members to submits works or to go to your community schools and request student and photos.

Art Contest is March 8, 2024. Artwork is turned in March 7,2024 Covina Women's Club 9 Am to 12 noon

Civic Engagement and Outreach Grace Rodriguez...wolfhaven3@charter.net ...526-821-5392

I would like to give a very special "thank you" to those clubs that put an entry in. There are so many projects that our clubs do in service to their communities, I only hope that more clubs will put an entry in for next year. Take care. Grace Rodriguez

Education & Libraries... Esthela Torres de Siegrist...<u>hetds@yahoo.com..626-622-1794</u>



Dear Fellow Learners,

Education is a lifelong pursuit for each and every one of us--for all of us. Education begins in the womb and continues for a lifetime. It never stops unless we decide to do so.

Here's the dictionary definition of education: education (n.) 1530s, "child-rearing," also "the training of animals," from French education (14c.) and directly from Latin educationem (nominative educatio) "a rearing, training," noun from past-participle stem of educare (see educate). Originally of instruction in social codes and manners; meaning "systematic schooling and training for work" is from 1610s.

Our first educators were our parents. Psychologists tell us that education is a lifelong experience and that minds never rest—even when we are sleeping. Below are some ways to keep learning and ways to promote education:

•Mentoring/Tutoring students in school and/or libraries.

•Donating supplies to schools.

- •Donating books to the library, volunteering in the library, hosting a book club.
- •Collecting box tops for education and fundraising for scholarships
- •Participation in the AFS (American Field Services) Program.
- •Donation to the Kars for Kids Program.
- •Participation in the HOBY Leadership Program.

•Participating in California American Legion Auxiliary Girls' State or Boys'/Girl's State Programs •Participating in California American Legion Auxiliary's Americanism Essay Contest.

•Attending a school's promotion and/or graduation ceremony.

•Attending meetings in a local museum, public school, library, etc.

•Participation in a Read aloud Program and/or celebrating Dr. Seuss's Birthday

•Donating books to veterans and the homeless.

•Participating in the local PTA and attending school board meetings.

•Setting up "Meet the Author" Program(s.)

•Offering computer literacy for youths and seniors

•Participating in Red Cross Blood Drives

•Promoting information about vaccinations for "shingles," "covid," etc.

•Promoting citizenship programs and tutoring an immigrant in English.

•Sharing CSPAN.org and free courses online at Hillsdale College (such as the WW2 Class and Constitution 101

Learning to sew, crochet, paint, take photos, and learn a new game of cards, learn to play chess, etc.

•Promoting the public library link: <u>https://lacountylibrary.org/</u>

•Enrolling in an adult school, community college, or university class. This can often be done in person or online and in many cases via Zoom or Google-Meet from the comfort of your own home. Many community colleges offer "auditing of classes" at a low price.

•Volunteering at a local school for "Read Across America Week"—March 2-March 6. In short, education begins and continues throughout one's life.

In short, education begins and continues throughout one's life.

Here's a wonderful link chock full of information about "education."

https://www.theteacherscorner.net/calendars/march.php

How fortunate we are to have public libraries—true goldmines. Few countries have public libraries. Just open this link to the Los Angeles County Library System and I promise, YOU WILL BE AMAZED. <u>https://lacountylibrary.org/</u>

In addition to printed books, you will find audio books, movies, music, articles about holidays, and EVEN FREE TOOL LOANS. See you at the library!

Environment... Floretta Shepphard...sheppard1949@msn.com...562-857-7818

Hi Ladies, I'm writing this article while it's storming outside with much needed rain. It is a wonderful day to curl-up with a good book or movie.

I just finished reading an article written and published from Auburn University, Ala. I want to share the article with you.

It is entitled "Recycled Christmas trees make positive environmental impacts" Extracts from the article follows.

During the holiday season, approximately 25 to 30 million real Christmas trees are used in homes across the U.S.

One of the most popular ways to reuse a Christmas tree is to find a natural use for them . Arguably, the most common application is to use trees for fish habitat. Rusty Wright, an Alabama Cooperative Extension System fisheries specialist, said fish are naturally attracted to a tree habitat for many reasons. "Small fish use the trees as a form of protection from larger predators," Wright said. "Larger fish use it as a place to wait for their prey to pass by. They also use it as protection from predators such as large, fish-eating birds."

Additionally, Christmas trees serve as a surface for algae that supports many insects and other aquatic animals that fish use as food. There is also a recreational benefit to placing them in fishing ponds.

Recycling trees is made easy through utilization of drop-off locations. "Check with your local municipalities, as some have tree collection points," said Jeremy Pickens, an assistant Extension professor of commercial horticulture. "These trees are often turned into mulch and sometimes the mulch is free."

Health & Wellness... Nancy Krueger...sgvdheakthwellness@gmail.com...562-846-5832

National Nutrition Month March 2024

I am pleased to announce the annual campaign established in 1973 by the Academy of nutrition and dietetics of national nutrition month. During the month of March, everyone, young and old is invited to learn about making informed/educated food choices, and developing sustainable,

eating, and physical activity habits for yourself and your loved ones.

This year's theme is," Beyond the Table", which addresses the farm to fork food availability, ranging from fresh plant-based choices, supporting local, farmers, and enjoying fresh vegetables and fruits. More resources for older adults and Smart tips for plant-based eating at the Spring Council during the health and wellness chairman report time.

Nutrition is the purposeful food and nutrients used or needed for life, health, and growth. Nutrition is practiced by your diet and your food choices in your menu, and learning how your body absorbs the nutrients in foods.

Enjoy and keep on being creative with vegetables, fruit, herbs, and spices.

President's Scrapbook Laura Schano... Lauraschano@gmail.com... 626-807-3291

Greetings to all!

During our SGVD Convention in April, Our President is presented with a scrapbook that includes photos and memorabilia that has been collected each year during her term. We also include pages that have been created by each Club in the San Gabriel Valley District. These pages are due and collected at the Spring Council Meeting in March

*Scrap book pages will be distributed at the January 12, 2024, Birthday Council

*Each club is asked to decorate their pages, front and back, with pictures of their club activities including pictures of the SGVD President in attendance at their club events.

* Please only use the correctly sized pages and plastic sleeves distributed to your club *Clubs not in attendance at the Birthday Council may make arrangements with Chairperson for pick up.

*Pages are due by Spring Council March 8, 2024

*Questions? Call or email Chairperson Laura Schano

Birthdays Care & Concern Mavis Hansen...<u>newmavis07@outlook.com...626-441-6231</u>

MARCH BIRTHDAYS

The gorgeous Aquamarine is the birthstone for those born in March. A gemstone with the beautiful coloring of light blues or blue greens. It is said to cure heart, liver, or stomach diseases. It calms the heart, relieves stress, brings peace, and clears the mind. Sailors refer to it as the mermaid's stone, a talisman of good luck.

The flower for those born in the month of March is the beautiful Daffodil, also known as Jonquil or Narcissus. This flower symbolizes unequaled love, new beginnings and will bring joy forever. March Birthdays are either Pisces or Aries

Pisces: March 1 – 20

PISCES are known for their optimistic ambition and determination. A dreamer with a loving and peace seeking personality. One of the most empathetic persons who will do whatever they can to make sure that those around them are happy, Artistic, sensitive, overly trusting and with a strong intuition.

Aries: March 21 – 31

ARIES are hard to go unnoticed because of their fiery and passionate dispositions. Motivated and confident with a cheerful nature and relentless determination. Uncomplicated and direct in their approach they make excellent leaders. Optimistic, honest, and frustrated with too many details.

MARCH is between winter and spring when we await positive changes and say goodbye to the cold days. Challenging for many, but a harbinger of better tomorrows. A time to spend with those you love.

SPECIAL DAYS in March are Daylight Savings Time, Saint Patrick's Day, the First day of Spring, Passover, Palm Sunday and this year Easter.

CELEBRITIES CELEBRATING March Birthdays are: Justin Biber, George Harrison, Steve McQueen and Elizabeth Taylor

San Gabriel Valley District Staying in the KNOW California Federation of Women's Clubs -

Finance Committee Winter Board Meeting - February 23-24, 2024

Deborah Bushnell - CFWC Financial Secretary, Memorandum attached with (6) documents: A. Club Information Form (DATA BLANK) - will be available in fillable format online March Club Rosters are NO-Longer Required at State-CFWC. / They are required at SGVD District. B. Al Club (Dues) are required to be submitted through SGVD-District

C. Dates for submissions begin: March 8, 2024 - April 30, 2024 - This will allow our Financial Team to meet the C F C - Deadline of: May 15, 2024

D. Affiliate Clubs are under the same instructions and timelines of SGVD-District

E. Remittance Form for Donation to C F C- Fund

F. CFWC - Dollars for Delegates Application: (Requirement having a job at convention) Marsha LaRusso- CFWC Director of Finance, Forms a 501(c) (3) Tax Exempt Organization is required to file. 4/5/22 Registering & Reporting Raffles - DOJ 2/2024 (3-attachments)

Joyce Opjorden - CFWC Parliamentarian

Mini Workshop - A vote does not have to state the number-count in the minutes, only that it was adopted and or failed- with the MOTION.

SAVE the DATE: C F C Annual Convention - May 16-18, 2024, Holiday Inn-San Jose, CA

California Federation of Women's Clubs Member, General Federation of Women's Clubs, International Memorandum February 23, 2024

To: CFWC District Presidents

From: CFWC Finance Committee

Subject: Dues Paying Procedures, District Liability Insurance, Forms, Etc.

A. Our most pressing question is "When are Dues Due?" The following is the answer.

Dues are paid in April at the District Convention when the Club turns in the C F C

Club Information/Data Blank each year.

*The Club must send the dues for the late paying and new members to the District in a timely manner until July 15 each year to be counted for your reports. Please remit dues after July 15 to the District for any late paying or new members each month until December 1st.

*After December 1st, do not send dues to the District but hold them in your account and include them on the April Club Information Form (Data Blank) at the Convention.

Dues received by CFWC after the 15th of December will be returned to the District.

*Clubs pay GFWC \$15.00, C F C \$5.00 and District dues per member.

Juniorettes pay GFWC\$10.00, C F C\$5.00 and District dues per member. * Next date turning in the Club Information Form (Data Blank) and dues for 2024-

2025 will be your District Convention.

*District Presidents are asked to send all Club Information Forms by June 1st. Any Club not paid by July 31st will not be in the Yearbook.

*The Remittance Form for New and Late Paying Members is no longer required by

CFWC. It will be available on the cfwc.org website until March 1, 2024. After that date it will no longer be available. Districts and Clubs may use this form only within their Club or District, fi they so desire. The form, if sent to CFWC, will be returned, along with the dues check for the correct forms.

B. As a District in the CFW, the Liability Insurance coverage is from August 10, 2024 to August 18, 2025. The cost of this coverage is apportioned according to your District membership size. You will receive a letter from the Director of Finance requesting prompt payment.

Small District1- 399 Members\$ 85.00

Medium District 400 - 699 Members \$100.00

Large District s 700 and Over Members \$115.00

C. Al forms can be found on the C F C website under "Forms". Also check under "Resources" for additional information regarding Raffles and Tax Filing.

The Finance Committee is here to help Clubs and Districts.

Please contact us with your questions or concerns. Thank you.

T lease contact	us with your questions of con	comb. Thank you.
Marsha LaRusso	Jill Drescher	Deborah Bushnell
CFWC Director of Finance	CFWC Treasurer	CFWC Finance Secretary
4 Plymouth Court	1001 Poplar Avenue	2266 Crest Drive
Laguna Niguel, 92677	Wasco, 93280	Fortuna,95540-3406
rmlarusso@msn.com	Illldrescher@att.net	deb.ciwcfinance@gmail.com

Attachments

- a. Club Information Form Data Blank 2024
- b. 2024DuesRemittanceForm
- c. CFWC 2024-2026 Affiliate Form
- d. Remittance Form for Donation to a CFWC Fund
- e. District Responsibility for Paying Member Dues
- f. Raffle Requirements 2022
- g. Forms a 501(c) (3) Tax Exempt Organization is Required to File
- h. Dollars for Delegates Application

CLUB INFORMATION FORM (DATA BLANK) GFWC California Federation of Women's Clubs Use the Interactive Club Information Form on the CFWC website or this form Date Submitted :



LEGAL NAME OF CLUB		District Name	Area
Incoming President Address Phone (Hm)	(Cell)	City E-Mail	Zip
Incoming Treasurer Address Phone (Hm)	(Cell)	CityE-mail	Zip
Club Mailing Address Day and Time of Meeting (i.e., We have checked the included Required Signatures: Presidents (Outgoing)			
CLUB PRESIDENTS/FINANO 1. Information reported on the 2. Send 5 copies of the Club	Club Information Form will	be printed in the CFWC Pri heck for the number of Fea	ocedure/Yearbook. deration members to the
CLUB PRESIDENTS/FINANO 1. Information reported on the 2. Send 5 copies of the Club	e Club Information Form will Information Form with a c FICER/TREASURER on or er of General Members er of Juniorette Members er of General & Juniorette M STOTAL - AMOUNT DUE	R: be printed in the CFWC Pri- heck for the number of Fea- before the date required. X \$20.00 X \$15.00 = embers X \$ 5.00	= \$
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Affiliate Club Information Form (Data Blank) GFWC California Federation of Women's Clubs Use the Interactive Club Information Form on the CFWC website or this form MUST BE TYPED



Date Submitted _____

	ATE GROUP	Di	strict Name Area
Incoming President			
Address		City	Zip
Phone (Hm)	(Cell)	E-mail	
Incoming Treasurer			
Address		City	Zip
Phone (Hm)	(Cell)	E-mail_	
Information report Send 5 copies of the DISTRICT FIN CFWC Fee for 25 membe	SIDENT/FINANCIAL OFFICER/TRI ed on the Club Information Form with the Club Information Form with a IANCIAL OFFICER/TREASURER rs or fewer (Number of Members)	Il be printed in the CFW check for the number on or before the date re \$ 30.00 =	of Federation members t iquired. \$
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Annual dues are due on or before May 15th to CFWC and are delinquent June 15th. If dues are not paid before July 31st, club will be dropped from membership.

Dues	Remittance	Form	2024-2026
Duca	remntance	T.OLIII	2024-2020

GFWC California Federation of Women's Clubs

Name	of D	District				Date	
Area	A		в	С	D		

Note: When paying dues, to prevent recurring checks to you for correction, please be sure that the number of club members listed in this report agrees with the number on the Data Blank and in the current CFWC Yearbook. Please use the full legal name of the Club.

Name of Club and City (alphabetize by Club Name)	Members	Dues GFWC	Dues CFWC	Total
		\$	s	\$
		s	s	s
		s	s	s
		\$	s	s
		\$	5	s
		s	\$	s
		s	\$	s
		s	s	s
		\$	\$	s
		\$	\$	s
		\$	\$	s
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als (add each column and across before making out your check)		s	s	8

ONE FORM ONLY UNLESS NEED ADDITIONAL LINES.

Grand Total and Amount of Check S____

Make check payable to: California Federation of Women's Clubs

Send Remittance Form and check to:

CFWC Financial Secretary Deborah E. Bushnell 2266 Crest Drive Fortuna. CA 95540-3406



	DO NOT SEND MEMBERSHIP LISTS	1
00.00		
urer		

DO NOT STAPLE CHECK(s) TO FORM

District Treasurer	
Address	
Phone	
Email	

FOR OFFICE USE ONLY DATE PROCESSED:	
REPORT#	,
CHECK #	

Affiliate Club Information Form (Data Blank) GFWC California Federation of Women's Clubs Use the Interactive Club Information Form on the CFWC website or this form MUST BE TYPED



	ATE GROUP		District Name	Area
	TE GROUP		District Marrie	Aica
Incoming President				
Phone (Hm)	(Cell)	E-mail		
Incoming Treasurer				
Address		City	Zip	
Phone (Hm)	(Cell)	E-mail		
	dad information for accuracy			
We have checked the inclu Required Signatures: President (Outgoing)	deo mornation for accuracy.	_(Incoming)		
AFFILIATE GROUP PRES 1. Information reporte 2. Send 5 copies of th		ASURER: be printed in the Cf check for the numbe	FWC Procedure/Y	earbook.
AFFILIATE GROUP PRES 1. Information reporte 2. Send 5 copies of th the DISTRICT FIN/	IDENT/FINANCIAL OFFICER/TRE d on the Club Information Form will be Club Information Form with a	ASURER: I be printed in the CF check for the numbe	FWC Procedure/Y er of Federation m required.	earbook. embers to
Required Signatures: President (Outgoing) AFFILIATE GROUP PRES 1. Information reporte 2. Send 5 copies of th the <u>DISTRICT FIN</u> CFWC Fee for 25 members	IDENT/FINANCIAL OFFICER/TRE d on the Club Information Form will a Club Information Form with a ANCIAL OFFICER/TREASURER of	ASURER: I be printed in the CF check for the number or before the date	FWC Procedure/Y er of Federation m required. \$	earbook. embers to

DO NOT SEND MEMBERSHIP LISTS

DO NOT STAPLE CHECK(s) TO FORM

Annual dues are due on or before May 15th to CFWC and are delinquent June 15th. If dues are not paid before July 31st, club will be dropped from membership.

REMITTANCE FORM FOR DONATION TO A CFWC FUND



Date: _

Complete this form and enclose check payable to GFWC California Federation of Women's Clubs. Mail to:

CFWC Financial Secretary Deborah Bushnell 2266 Crest Drive Fortuna, California 95540-4306

PLEASE CHECK ONE:

[1	GFWC/CFWC Art Fund	G250
1	1	President's Project	G251
I	1	Disaster Relief Fund	G253
[1	Jo Windsor Memorial Fund	G254
1	1	Helen Tunkis Memorial Fund	G256
l	1	Dollars for Delegates	G268
I	1	Itinerary Donations	G429

Form Submitted by Phone		ss .	
a state of the second second	: \$	1027	
Address:			
10000000000000000000000000000000000000			
Club:			
Name of Honoree:_			
Please check one:	[] In Honor of		
	[] In Memory of		

An acknowledgement Memorial or Honor Card will be mailed by CFWC. Please provide information about where the card should be sent:

Name:	
Honoree or Family of Honoree:	
Address:	

Rev. 2/2024



GFWC California Federation of Women's Clubs

Dollars for Delegates

Application

		Date		
Club Name				
Club Address				
Applicant Name				
Address				
Phone # Ema	ail			
Position/Title				
District			Area	
Does your District provide funds?	YES	NO	(Circle One)	
	lf	Yes \$		
Does your Club provide funds?	YES	NO	(Circle One)	
	lf	Yes \$		
Amount Requested \$				
Submit Application by mail to: Deborah Bushnell CFWC Financial Secret 2266 Crest Drive	tary			

Fortuna CA 95540-4306

Forms a 501(c) (3) Tax Exempt Organization is required to file

- State of California Requirements -

Go to https;//oag.ca.gov/charities; under Charities select Annual Registration Renewal; select RRF-1

Form RRF-1 - to be filed every year

- Annual Registration Renewal Fee Report to Attorney General of California
 - Due 15th day of the 5th month after the close of the clubs fiscal year (every year)
 - If your gross revenues or assets are over \$25,000 must attach a copy of your from 990EZ or 990
 - · Filing fee varies depending on the clubs gross revenue.
 - If less than \$50,000 fee is \$25, if between \$50,000 and \$100.000 it is \$50.00.

Form CT-TR-1

Annual Treasurer's Report to Attorney General of California

- If gross receipts are below \$50,000 and did not file form 990 or 990EZ than you are required to file this form
- Go to <u>www.sos.ca.gov</u>; select business; Under business Programs select #2. Corporation Statement of Information File Online; enter corporation number or name

Form SI-100 -

Secretary of State - Statement of Income

- Due 90 days after filing of Articles of Incorporation
- Then filed every two years
- Filing Fee is \$20.00
- Be sure to send an amended form if officers change in between the filing term. There is no charge for the amended form.

- Franchise Tax Board (FTB) -(To be filed each year)

Go to www.ftb.ca.gov; under Blue tab select Businesses; under Filing Information select Charities and Nonprofits; under Filing Requirements select Exempt Return Filing Requirement; under Who Must File select Form 199 Exempt Annual Information Return or FTB 199N California e postcard

Form 199N - e-Postcard

- Gross receipts are normally \$50,000 or less
- Due 15th day of the 5th month after the close of the organization's tax year
- · Be sure to print confirmation for your files

Form 199 -

- Gross receipts are over \$50,000
- Due 15th day of the 5th month after the close of the organization's tax year
- Be sure to print/make copies for your files of what you sent.
- There is a \$10 filing fee

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ADS

Internal Revenue Service (IRS) - (Tob e filed each year)

Go to irs.gov web site and select blue tab Charities/Nonprofits; select Annual Reporting

Filing; select 990 series forms and schedules and

select Form 990-N/Form 990EZ/ Form 990

Form 990 - Return of Organization Exempt From Income Tax

Due 15th day of the 5th month after the close of the organization's tax year Gross receipts of \$200,000 or more per year or total assets are \$500.000

Form 990EZ - Short Form Return of Organization Exempt From Income Tax

Due 15^{th} day of the fifth month after the close of the organization's tax year

Gross receipts are less than\$200,000 per year and assets less then \$500.000

Form 990-N -(e-Postcard) Organizations Annual Gross Receipts \$50,000 or less You must register with a username and password before you begin

Due 154 day of the 5ht month after the close of the organization's tax year

Eight items of Basic Information:

1. Taxpayer Identification Number

2. Tax Year

- 3. Legal Name & Mailing Address
- 4. Any other name the organization uses
- 5. Name and address of Principal Officer

6. Web site address if the organization has one

7. Confirmation that the organization annual gross receipts are \$50,000 or less 8. If applicable a statement that the organization has terminated

Remember to print or make extra copies of all forms and confirmations for your club records, and to include when sending in the RRF-I Form 415/22

REGISTERING & REPORTING RAFFLES

California Office of Attorney General / Dept of Justice Ph (916) 219-6400 Website: **oag.ca.gov/charities/raffles**

The "raffles" subpage contains detailed information, forms and an informative video explaining legalities and requirements concerning holding raffles, opportunity drawings, giveaways, etc.

California Attorney General Guide for Charities, a pdf, can be found at the following address: https://oag.ca.gov/system/files/media/Guide%20for%20Charities.pdf

Although raffles are generally considered gambling by the State of California, there is a narrow exception for tax-exempt organizations which allows them ot conduct properly registered raffles to raise funds for beneficial or charitable purposes. At least 90% of the gross raffle receipts must go directly to beneficial or charitable purposes in California.

The annual raffle registration/reporting period is September 1 through August 31. Raffles can register at any time during the registration period; however, the registered raffle(s) must occur prior to August 31.

Holding legitimate raffles is a two-step process:

- 1. **BEFORE:** Register raffle(s) with Calif Atty General's *Registry of Charitable Trusts*.
- 2. AFTER: Report all raffles held during the reporting period.

BEFORE

Submit Form CT-NRP-1* (+ \$30.00 fee) Whether your organization plans to hold one raffle or several between Sept 1- Aug 31, you must file a Nonprofit Raffle Registration at least 60 days <u>BEFORE</u> a raffle occurs. If desired, dates of all raffles planned during the active registration period can be included on a single registration form. Note: you must wait to receive a registration confirmation letter before conducting the raffle or selling raffle tickets.

<u>AFTER</u>

Submit Form CT-NRP-2* After the raffle has occurred, you must submit a Nonprofit Raffle Report for al raffles held during the prior Sept - Aug reporting period. This report is due by October .1 If a raffle is part of a larger fundraising event, be sure to maintain a separate record of raffle proceeds and expenses. Only raffle proceeds/expenses are included on the report.

*Use updated forms, ef. 1/1/2022 (see above website). These forms can be downloaded to your computer. Mail printed copies to:

Office of the Attorney General Registry of Charitable Trusts P.O. Box 903447 Sacramento CA 94203-447

TIP: Consider registering upcoming raffles and reporting completed raffles at the same time. Calendar the process each year for a date in September. At that time, you can register dates of raffles planned through the following August AND submit the raffle report for raffles held during the prior reporting. Rev. 2/2024

ADS



BALDWIN PARK WOMAN'S CLUB

All events are held at the Clubhouse located at 3817 Baldwin Park Blvd.

RSVP's are required so we can plan for food and set up. Please call the person as indicated for each event. You may call the clubhouse direct, please leave a message.

> 626-337-4192 baldwinparkwc@gmail.com

If you would *like to donate* to support local charities or our club, mail in your donation in any amount to: BPWC

P.O. Box 263 Baldwin Park, CA 91706

DVAC BABY SHOWER GAME DAY

Sat, March 30, 2024 11 am to 2 pm\$15, lunch & games



Join the fun as we FUNraise for our local shelter. All monies raised and items

collected will go to benefit families in crisis or need. We are asking all in attendance to donate a new toy or clothing item. These will be donated to a shelter or help center so we can help others. Suggested sizes are 12 mos to 4T. Toys may include books.

RSVP: Cruz Baca at 626-806-9583 or at cruzsembello@hotmail.com <u>by Mar 25th.</u>

CONSERVATION GAME DAY & PLANT SALE



To celebrate Earth Day, we are hosting a game day with lunch and a Plant Sale. Proceeds will benefit our conservation projects. Plants are succulent and drought tolerant. Plant purchases are a separate cost. RSVP: Laura Santos at 626-261-9358 or laurasantos3454@gmail.com by Apr 15th.

Annual FASHION SHOW



Our show features a clothing, jewelry and accessory vendor; a lively show with trendy fashions and a fabulous lunch. We'll have an opportunity but everyone is guaranteed a door prize! Space is limited, call today to reserve your ticket(s) and pay at the door. Early seating and shopping start at 10 am. Show and program begin at 11 am. Shop for Mother's Day or to treat vourself!

RSVP: Maureen Foster at 951-674-8407 or maureenfosterdavis@gmail.com<u>by May 1st.</u>

Women's Twentieth Century Club of Eagle Rock

PRESENTS

"The Gift of Friendship"

Purchase tickets:

\$35 per person.

Eventbrite

10

CheddarUp

HONORING MIRY WHITEHILL

Founder, Miry's List

As a donation, please bring feminine hygiene products

Saturday, March 16, 2024 @ 1 p.m. - 4 p.m. 5105 Hermosa Avenue, Eagle Rock, CA 90041

If you would like to decorate a table, please contact Pamela Brull via email wtccpamelab@gmail.com D D Table decoration deadline: March 1, 2024

Women's 20th Century Club of Eagle Rock (WTCC) is a 501(c)3 non-profit organization. Profits help WTCC fulfill philanthropic events and preservation of our 100-year old historic building

WOMEN'S TWENTIETH CENTURY CLUB of EAGLE ROCK

Founder's Friendship Tea

"The Gift of Friendship"

Saturday, March 16, 2024 1 p.m. - 4 p.m. \$35 per person

Come and enjoy an afternoon honoring a special woman in the neighborhood, Miry Whitehill of Miry's List, for her work helping refugee families.

Come and enjoy decorating a table for 8 guests.

If you are interested in decorating a table for you, your family and friends, please send a check for your group to: WTCC, P.O. Box 412218, Eagle Rock 90041

> or you can pay with one of the following options Zelle at wtccevents@gmail.com (Please indicate tea table and your name and send in this form)

> > cheddarup.com

Fill out the information below and return to Pamela Brull by March 1, 2024 at wtccpamelab@gmail.com.

If you do not have 8 guests at your table, please let us know if we can accommodate additional guests at your table.

Table decoration dates/times are as follow: Friday, March 15, 2024 from 4 to 9 p.m. or Saturday, March 16, 2024 from 10 a.m. to 12 noon.

Yes, I am interested in decorating a table, see names of guests at my table including myself.



WALNUT VALLEY WOMEN'S CLUB

PRESENTS A

PRIVATE LOS ANGELES HARBOR CRUISE AND DINING FOR FOUR

DONATION: \$45



Only 100 Opportunities Available

DETAILS

Enter for an opportunity to win a private LA Harbor Cruise with dining for 4 onboard a 31foot powerboat. All net proceeds to benefit WVWC's philanthropic projects. Actual dates and particulars to be mutually agreed upon between winner and sponsors. Once 100 tickets have been sold, a drawing will be held for the winning ticket. All participants will be notified of winner.

INCLUDES

- Private chef .
- Licensed boat captain
- Tailored meals for cruise . .
 - Up to 4 guests
- LA Harbor cruise .
- Hostess •

\$1,500 value

OUR SPONSORS

- Cooking It Personally
- Compass Rose Cruising .
- Campbell Marine Services .

HOW TO SUPPORT

- \$45 Donation (501(c)3 service club) •
- Pay via Zelle wvwc.org@gmail.com .
- Check Make checks payable to . Walnut Valley Women's Club
- Cash donation accepted .

FOR MORE DETAILS:

Tel. Ph. No. - 626-391-1955 (Karen) Email - votcrew@gmail.com or wvwc.org@gmail.com Address - PO Box 563, Walnut, CA 91788



Events

Return to Terry Perkins 735 Windwood Drive Walnut, Ca. 91789

То: